

MEETING AGENDA

Monday | April 13th | 23

TPICS	KEYPOINTS	TIME
Intro	<i>Discuss what have you gotten done since yesterday? Discuss what we are going to get done today? Discuss if you need any help?</i>	5 min
Discuss Milestone	<i>Review how we are going to go about the milestone presentation.</i>	5 min
Discuss Post Mortem	<i>Discuss the post mortem for this milestone.</i>	45min
Questions	<i>Discuss any other questions.</i>	5 min
Closing Thoughts	<i>Go over things to talk about next time. Go over any closing thoughts/comments.</i>	5 min

Any Questions feel free to email me!
shawna.oneil@gmail.com